



## Direct Deposit Form

Name: \_\_\_\_\_

S.S. Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

As a convenience to our employees, the Company can direct deposit either a portion of or your entire payroll to the financial institution of your choice. Please note that you are not required to have any portion of your wages deposited directly into a financial institution.

**Yes**, Please Direct Deposit my entire net payroll check to:

Bank Name & Branch: \_\_\_\_\_ Account Number: \_\_\_\_\_

**Yes**, please deposit a portion of my payroll through a Direct Payroll Deduction to:

Bank Name & Branch: \_\_\_\_\_ Account Number: \_\_\_\_\_

I hereby request and authorize the sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) to be deducted from my paycheck each pay period, and to be deposited directly into the bank account named above. I further authorize TalentLab and ADP to withdraw any funds deposited in error into my account.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Attach voided check here**

